**Questions and Answers**

Q: **What is Scrip?**

A: Scrip is a program that allows you to purchase gift certificates/cards from merchants who donate a certain percentage of your purchase(s) back to our school.

Q: **Why should I use the program?**

A: This program benefits not only the school, but it benefits your family! **Participating families will receive 50% of the money donated back to our school.** This money will be applied as a credit toward your child/children’s sustaining fee.

Q**: Could you please give an example of how the program works?**

A: If you purchase one (1) $100.00 gift cards from Gerbes Supermarket, Gerbes will donate 4% of your $100.00 purchase back to our school.

4% of $100.00 = $4.00

SJS will receive 50% of the $4.00 and your family will receive the other 50%. SJS will receive $2.00 and the family $2.00.

 **Please note that every merchant and the percentage they donate back to our school will vary. Refer to the Scrip order form for the specific percentages**.

Q: **How can I obtain Scrip?**

A: Scrip is sold after every Mass, every other weekend, except during the November and December when it is sold every weekend. Please check the Church bulletin, School News Letter and the school website for selling dates. Scrip order forms can also be sent to school with your child on any day of the week. Orders will be filled each day and delivered to the child you noted on your order form. If backorders are necessary, you will be notified.

Q: **Who handles the Scrip program?**

A: Stacey Rademan along with MANY volunteers help run this program. If you have any questions regarding the program, you can call her at 690-8537 or email at stjoescrip@stjosephwestphalia.org

Q: **What is the fiscal year for the Scrip Program?**

A: Our fiscal year runs from May 1st to April 30th. The money that your family accumulates in that year will be applied toward your registration fees for the next school year.

Q: **What if a large quantity of Scrip is needed from a merchant?**

A: To guarantee we can fill such a large order and still maintain sufficient inventory for other parishioners, it would be beneficial to contact Stacey Rademan ahead of time, if possible. She would appreciate a call if any one merchant order exceeds $500.00.

Q: **How do we obtain order forms?**

A: Order forms are available at [http://www.stjosephwestphalia.org/scrip.htmll.](http://stjo1835.org/Scrip.html) Or feel free to take additional forms at the weekend sales scrip table or ask for more forms when you place a order through the school routing.

Q: **Who is allowed to purchase Scrip?**

A: Any family member, relative, friend or co-worker can purchase Scrip gift certificates/cards and list your family or child in order to receive the credit. **Our system will even let family/friends split their credit between 2 or more families!**

Q: **Are all merchants available all of the time?**

A: Inventory should be on hand for all the merchants listed the Scrip order form noted with a \*. Orders are placed each Sunday after a scrip selling weekend. Please allow up to 5 days for delivery after a sale weekend for a backordered item.

Q: **When will I be notified of our credit?**

A: If your family is eligible to receive credit, a note will be sent home to you, typically in June, letting you know your credit and how much you owe yet towards your sustaining fee.

Q: **What form of payment(s) can be used to purchase Scrip?**

A: Cash or personal checks can be used to purchase Scrip. Checks should be made payable to SJS Scrip Program. Or PrestoPay is available, ask for details!